

## Course Specification

Institution	Al Yamamah University
College/Department	Law

### A. Course Identification and General Information

1. Course title and code:	Negotiable instruments and bankruptcy / Law 225
2. Credit hours	3
3. Program(s) in which the course is offered. Law (If general elective available in many programs indicate this rather than list programs)	Law
4. Name of faculty member responsible for the course	
5. Level/year at which this course is offered: Level Seven	
6. Pre-requisites for this course (if any): Law 101 and Law 214	
7. Co-requisites for this course (if any) :	None
8. Location if not on main campus	

## B. Objectives

1. Summary of the main learning outcomes for students enrolled in the course.

Students will be able to:

- Understand meaning, essential characteristics and types of negotiable instruments;
- Clarify meaning and importance of Promissory notes and Bill of exchange;
- Describe the meaning and marketing of cheques, crossing of cheques and cancellation of crossing of a cheque;
- Explain capacity and liability parties to a negotiable instruments; and
- Understand various provisions of negotiable instrument Act, regarding negotiation, assignment, endorsement, acceptance, etc. of negotiable instruments.
- Illustrate the meaning and marketing of bankruptcy, its conditions and legal effects.

2. Briefly describe any plans for developing and improving the course that are being implemented. (eg increased use of IT or web based reference material, changes in content as a result of new research in the field)

- Explain strategy of the course in the beginning of the semester
- Outlines of the negotiable instruments.
- Encourage the students to look for new materials on the web and in the library.
- Discussing some practical and contemporary problems in each chapter
- Cooperate with different institution to find how they deal with the subject.
- Renew the course references frequently
- Encouraging students to frequently check for the latest developments in the field of negotiable instruments.

C. Course Description (Note: General description in the form to be used for the Bulletin or Handbook should be attached)

### 1 Topics to be Covered

Topic	No of Weeks	Contact hours
<ul style="list-style-type: none"> <li>• Introduction to Negotiable Instruments</li> <li>• Characteristics of a negotiable instrument</li> <li>• Presumptions as to negotiable instrument</li> </ul>	2	6
<ul style="list-style-type: none"> <li>• Types of negotiable Instruments</li> <li>• Promissory notes</li> <li>• Bill of exchange</li> <li>• Cheques</li> </ul>	2	6
<ul style="list-style-type: none"> <li>• Parties to negotiable instruments</li> <li>• Dishonour of a Negotiable instrument, Noting and protesting</li> <li>• Endorsement, Instruments without Consideration, Holder in Due Course</li> </ul>	2	6

<ul style="list-style-type: none"> <li>• Modes of negotiation</li> <li>• Assignment</li> <li>• Negotiation and Assignment Distinguished</li> <li>• Importance of delivery in negotiation</li> </ul>	1	3
<ul style="list-style-type: none"> <li>• Introduction to bankruptcy</li> <li>• Conditions of bankruptcy</li> </ul>	2	6
<ul style="list-style-type: none"> <li>• Legal effects of bankruptcy</li> <li>• Administration of bankruptcy and winding up</li> </ul>	2	6
<ul style="list-style-type: none"> <li>• Settlement and reconciliation</li> </ul>	1	3

2 Course components (total contact hours per semester):

Lecture:36	Tutorial: Three hours a week	Practical/Fieldwork /Internship: N/A	Other: N/A
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3. Additional private study/learning hours expected for students per week. (This should be an average :for the semester not a specific requirement in each week)

A minimum of six hours a week is expected of students in private study

4. Development of Learning Outcomes in Domains of Learning

For each of the domains of learning shown below indicate:

- A brief summary of the knowledge or skill the course is intended to develop;
- A description of the teaching strategies to be used in the course to develop that knowledge or skill;
- The methods of student assessment to be used in the course to evaluate learning outcomes in the domain concerned.

a. Knowledge

(i) Description of the knowledge to be acquired

- The fundamental concepts of negotiable instruments and bankruptcy.
- Legal rights and obligations and interrelationship between the negotiable instruments parties.
- Introduce students to a variety of theoretical and other perspectives on the nature of negotiable instruments and bankruptcy.
- Identify and articulate the legal issues raised by a given fact situation
- Locate efficiently the current law on a legal issue using library resources
- Interpret, analyses, and apply the law when located, to solve a legal problem

<p>(ii) Teaching strategies to be used to develop that knowledge</p> <ul style="list-style-type: none"> <li>• The instructors use lectures, tutorials, and independent study assignments.</li> <li>• The instructor starts the course by giving an overview of the material to be covered and significance of the course. Each lecture will begin with a summary. Then the lecture will go into detail, and students are encouraged to participate in the lecture and discussion method.</li> <li>• Demonstrating the basic information and principles through lectures.</li> <li>• Discussing the legal concepts with students.</li> <li>• Lecturing methods include Blackboard &amp; Power point.</li> <li>• Revisit relevant legal concepts.</li> <li>• Start each topic by general idea and the benefit of it and how it relates to general law.</li> <li>• Teach students the background of the subject.</li> <li>• Discuss with students the best ways to solve problems.</li> <li>• Keep the question "why" or "how" always there.</li> </ul>
<p>(iii) Methods of assessment of knowledge acquired  Discussion sessions,  Information collection from different sources,  Practical,  Research assignment,  Quizzes,  Midterm and final exam,  Case studies.  Course Portfolio</p>
<p>b. Cognitive Skills</p>
<p>(i) Cognitive skills to be developed</p> <ul style="list-style-type: none"> <li>• How to define, describe, analyze, illustrate and apply concepts and principles of of negotiable instruments and bankruptcy.</li> <li>• How to describe and analyze regulation the area of of negotiable instruments and bankruptcy.</li> <li>• How to solve legal problems and apply the concepts, principles, legislation and policy in the case of conflict between the negotiable instruments and bankruptcy with other laws</li> <li>• Ability to explain the idea with the student own words.</li> <li>• How to conduct independent research in the core areas of negotiable instruments and bankruptcy.</li> </ul>
<p>(ii) Teaching strategies to be used to develop these cognitive skills</p> <ul style="list-style-type: none"> <li>• Preparing main outlines for teaching</li> <li>• Define duties for each chapter</li> <li>• Home work assignments</li> <li>• Encouraging students to look for the information in different references</li> <li>• Ask the student to do small research paper</li> </ul>
<p>(iii) Methods of assessment of students cognitive skills</p> <ul style="list-style-type: none"> <li>• Midterm's exam</li> <li>• Final Exam</li> <li>• Writing reports on selected parts of the course</li> <li>• Discussions of how to solve legal problems</li> </ul>
<p>c. Interpersonal Skills and Responsibility</p>

<p>(i) Description of the interpersonal skills and capacity to carry responsibility to be developed</p> <ul style="list-style-type: none"> <li>• Work independently and take up responsibility</li> <li>• Work as part of a team.</li> <li>• Manage resources and time.</li> <li>• Communicate results of work to others.</li> </ul>
<p>(ii) Teaching strategies to be used to develop these skills and abilities</p> <ul style="list-style-type: none"> <li>• Learn how to search the internet and use the library</li> <li>• Learn how to cover missed lectures</li> <li>• writing group reports</li> <li>• Solving problems in groups.</li> <li>• Learn how to summarize lectures or to collect materials of the course.</li> <li>• Encourage students to attend lectures.</li> <li>• Giving bonus marks for attendance.</li> <li>• Assigning marks for attendance.</li> </ul>
<p>(iii) Methods of assessment of students interpersonal skills and capacity to carry responsibility</p> <ul style="list-style-type: none"> <li>• Grading homework assignments</li> <li>• Quizzes on the previous lecture</li> <li>• Discussion</li> <li>• The accuracy of the result gained by each group will indicate good group work</li> <li>• Presenting the required research on time and the degree of the quality will show the sense of responsibility</li> </ul>
<p>d. Communication, Information Technology and Numerical Skills</p>
<p>(i) Description of the skills to be developed in this domain.</p> <ul style="list-style-type: none"> <li>• To develop in each student the team-working skills necessary to perform effectively.</li> <li>• To develop in each student the ability to understand legal argument and to argue with the instructor.</li> <li>• The ability to present written reports that develop students' legal language</li> <li>• The use of legal databases in searching for information</li> </ul>
<p>(ii) Teaching strategies to be used to develop these skills</p> <p>Lecturers use a variety of teaching strategies as pertinent to the nature of the lesson as well as pertinent to the different learning styles of students. However, predominant styles of teachings are lectures that actively engage students through reading, asking, or answering questions as well as collaborative learning.</p>
<p>(iii) Methods of assessment of students numerical and communication skills</p> <ul style="list-style-type: none"> <li>• Assessments of students assignment and project work include expectation of adequate use of IT and communication skills.</li> <li>• Cases and Problem solving assignment's.</li> </ul>
<p>e. Psychomotor Skills (if applicable)</p>
<p>(i) Description of the psychomotor skills to be developed and the level of performance required</p> <p>Not Applicable</p>
<p>(ii) Teaching strategies to be used to develop these skills</p> <p>Not Applicable</p>
<p>(iii) Methods of assessment of students psychomotor skills</p> <p>Not Applicable</p>

### 5. Schedule of Assessment Tasks for Students During the Semester

Assessment	Assessment task (e.g. essay, test, group project, examination etc.)	Week due	Proportion of Final Assessment
1	Midterm	7 <sup>th</sup> Week	20
2	In-class problem solving	13 <sup>th</sup> week	20
3	Project	12 <sup>th</sup>	10
4	Homework	Once a month	10
5	Final Exam	End of semester	40

#### D. Student Support

1. Arrangements for availability of faculty for individual student consultations and academic advice. (include amount of time faculty are available each week)

6 Office Hours Per Week.

#### E. Learning Resources

##### 1. Required Text(s)

1. Gering, L.; Tobias, D. G.; Handbook on the Law of Negotiable Instruments (3rd Revised edn, Juta & Company Ltd)
2. Dennis, V.; Bankruptcy (2012, The Law Society)

##### 2. Essential References

Ogden, M. J. M., Law of Negotiable Instruments, The: Including Promissory Notes, Bills of Exchange, Bank Checks and Other Commercial Paper: With the Negotiable Instruments Law Annotated and Forms of Pleading, Trial Evidence and Comparative Tables Arranged Alphabetically (2010, Gale Ecco, Making of Modern Law)

Brannan, D. J., Negotiable Instruments Law Annotated, The: With References to the English Bills of Exchange ACT and with the Cases Under the Negotiable Instruments Law and the Bills of Exchange ACT, and Comments Thereon (2010, Gale Ecco, Making of Modern Law)

##### 3. Recommended Books and Reference Material (Journals, Reports, etc) (Attach List)

Daniel, John W; Treatise on the Law of Negotiable Instruments, A: Including Bills of Exchange, Promissory Notes, Negotiable Bonds and Coupons ... Volume 1 of 2 (2010, Gale Ecco, Making of Modern Law)

##### 4. Electronic Materials, Web Sites etc

[http://cca.gov.in/cca/sites/default/files/files/actmod\\_nov02.pdf](http://cca.gov.in/cca/sites/default/files/files/actmod_nov02.pdf)

Samples of promissory notes and debentures at : <http://contracts.onecle.com/type/>

• samples of certificates of deposit at: [www.fltreasury.org/certificate\\_deposit\\_program/forms.html](http://www.fltreasury.org/certificate_deposit_program/forms.html) and <https://www.fhlbdm.com/Docs/.../Certificate%20of%20Deposit.doc>

• the American legislation governing negotiable instruments, Article 3 of the Uniform Commercial Code is found at : <http://www.law.cornell.edu/ucc/3/>

• an introduction to the law of negotiable instruments

<http://www.lexisnexis.com/lawschool/study/understanding/pdf/NegInsCh1.pdf>

• a discussion of the law on cheques: <http://www.lawhandbook.sa.gov.au/ch08s05s05.php>

5. Other learning material such as computer-based programs/CD, professional standards/regulations  
<http://lp.ncdownloader.com/EBook1/?q=The%20Negotiable%20Instruments%20Law%20%20Pdf>

## F. Facilities Required

Indicate requirements for the course including size of classrooms and laboratories (ie number of seats in classrooms and laboratories, extent of computer access etc.)

1. Accommodation (Lecture room, laboratories, etc.)

- The university provides a proper, new, well lighted and ventilated
- building with well-equipped classrooms.

2. Computing resources

- The university is wired for high speed wireless Internet access.

3. Other resources (specify --eg. If specific laboratory equipment is required, list requirements or attach list)

- Students should have computing facilities & Internet access, Smart Boards, projectors, and white boards.

## G. Course Evaluation and Improvement Processes

1. Strategies for Obtaining Student Feedback on Effectiveness of Teaching

- Use of a confidential completion of standard course evaluation questionnaire.
- Students- faculty meetings.
- Lecturers will conduct peer evaluations of one another

2. Other Strategies for Evaluation of Teaching by the Instructor or by the Department

- Students are also encouraged to verbally express their feelings regarding the quality of teaching and provide suggestions as what the instructor may do in order for them to be more involved and thus understand the lessons better.

3. Processes for Improvement of Teaching

- Conducting workshops given by experts on the teaching and learning methodologies.
- Periodical departmental revisions of its methods of teaching.
- Monitoring of teaching activates by senior faculty members.

4. Processes for Verifying Standards of Student Achievement (eg. check marking by an independent faculty member of a sample of student work, periodic exchange and remarking of a sample of assignments with a faculty member in another institution)

- Checking marking of a sample of papers by others in the department.
- Getting feedback of the evaluation of teaching from independent organization.

5. Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement.

- The course material and learning outcomes should be periodically reviewed by the department council.
- The head of department and faculty take the responsibility of implementing the proposed changes.